

Associate of Applied Science in Paramedicine

2023 Selective Admissions Handbook

Admissions and Records
Email: welcome@cocc.edu
Phone: 541.383.7500
Fax: 541.318.3700
2600 NW College Way • Bend, Oregon
97703



CENTRAL OREGON
community college

Table of Contents

I. Program Overview	2
Paramedicine AAS Program Course Requirements	2
II. Selective Admissions: Eligibility and Application Points Criteria.....	3
III. Selective Admissions: Point Ranking, Notifications, and Applicant Status.....	5
Selected Applicants:	5
Eligible Applicants Not Selected	6
Ineligible Applicants	6
IV. Appendix A: Application Worksheet.....	7
V. Appendix B: Paramedicine Program Transcript Evaluation Policies	8

I. Program Overview

COCC's paramedicine program is an Associate of Applied Science (AAS) program and all information contained in this handbook reflects an AAS focus. Admission to the paramedicine AAS program is competitive and enrollment is limited. Paramedicine prerequisite courses are open to all students (some require department approval).

Paramedicine AAS Program Course Requirements

Core Courses¹		Credits
AH 111	Medical Terminology I	3
BI 231	Anatomy and Physiology I	4
BI 232	Anatomy and Physiology II	4
BI 233	Anatomy and Physiology III	4
EMT 151	EMT Basic Part A	6
EMT 152	EMT Basic Part B	6
EMT 170	Emergency Response Comm./Documentation	2
EMT 171	Emergency Response Patient Transport	2
EMT 195	Crisis intervention	3
EMT 290	Paramedic Part I	8
EMT 291	Paramedic Part I Clinical	3
EMT 292	Paramedic Part II	8
EMT 293	Paramedic Part II Clinical	3
EMT 294	Paramedic Part III	8
EMT 295	Paramedic Part III Clinical	3
EMT 296	Advanced Cardiac Life Support (ACLS)	1
EMT 297	Pediatric Advanced Life Support (PALS)	1
EMT 298	Prehospital Trauma Life Support (PHTLS)	1
FIRE 103	Fire and EMS College Success	1
FIRE 104	Introduction to Emergency Services	4
FIRE 130	Rescue Practices	3
Choose from the following to reach 4 credits:		4
EMT 280, 280A, 280B, OR 280C	Paramedic Co-op Work Experience	
Choose one from the following paramedic electives:		3-5
ANTH 103, BI 234, CJ 100, EMT 163, EMT 164, OL 244, PSY 101, PSY 201, PSY 202, PSY 216, SOC 201		
Other Required Courses		
HHP 242 or HHP 266 or HHP 295	Stress Management Nutrition for Health Health and Fitness	3
Math Requirement: AH 105	Calculations for Allied Health (or one course from the foundational requirements math list – see catalog)	3-4
Choose one from the following courses to meet human relations requirement:		3-4
AH 115, BA 178, BA 285, COMM 218, COMM 219, OR HS 208		
WR 121	Academic Composition	4

¹Footnote: Students planning to transfer or if affiliated see catalog advising notes and/or meet with advisor

Paramedicine Program Information Sessions

Information sessions are held multiple times each year to explain admissions eligibility, prerequisites, selection criteria, and general information about the COCC paramedicine program – check the paramedicine website for exact days/times. **The information session is the first step for those interested in the paramedicine program and attendance is strongly encouraged prior to applying to COCC and the program.**

The paramedicine program is accredited by the Commission on Accreditation of Allied Health (CAAHEP) upon the recommendation of the Commission on Accreditation of Education Programs for the Emergency Medical Services Professions (CoAEMSP). The paramedicine program is also accredited by the Oregon Health Authority (OHA) up the recommendation of the Higher Education Coordinating Commission (HECC).

II. Selective Admissions: Eligibility and Application Points Criteria

A paramedicine program cohort (group of 24 students) begins every fall term and is filled using a selective admissions process. The application for admission opens the first day of spring term and closes at 5:00pm on the Monday following spring finals week.

The 2023 paramedicine program application opens April 3, 2023 and closes June 19, 2023 at 5:00pm. Only completed applications received by the deadline are considered for admission. Note: this does not mean that your application is in progress by 5:00pm on June 19, 2023; rather, you must hit the submit button by that deadline.

COCC Application and Transcripts

Zero points

COCC Application Requirements:

A COCC application for admission is required prior to applying to the paramedicine program. See the Getting Started information on the COCC website for more information.

If you have transfer credits, you must submit official transcripts to the Admissions and Records Office prior to advising, registration, and/or paramedicine application submittal.

- The transcript evaluation must be completed on or before the first advising appointment (for coursework in progress at another institution during spring term, see Appendix B: Transfer Evaluations Policies for more information).
- This evaluation is used to determine placement testing requirements and progress towards meeting both the application eligibility and the AAS in paramedicine degree requirements.
- Notifications are sent to your COCC email account when official transcripts have been received, and when they have been articulated (evaluated and applied toward your application/degree requirements). Processing time may vary, so you are encouraged to submit transcripts as soon as possible.
- **If you are submitting an Oregon EMT certificate as an equivalency to EMT 151 and EMT 152 and/or an NFPA Driver certificate (or equivalent) as an equivalency to EMT 171, copies must be submitted to myprogress@cocc.edu – you may have to fill out/pay for credit for prior certification – prior to the application deadline.**

COCC Paramedicine Program Application

Zero points

The paramedicine application is an online application and all required and/or additional documentation must be uploaded or submitted as part of the application process (details are available on the application). The application link is available on the paramedicine program website during the time-frame listed above.

Electronic copies of the following documents must be uploaded/submitted with the application by the deadline:

- Current Copy of Oregon EMT Certification or documentation of pending reciprocity or approval to test – required even if you've already sent a copy to myprogress@cocc.edu (must maintain currency throughout

length of program). All students in attendance on day 1 of EMT 290 will be required to produce proof of a current Oregon EMT license.

- Current Copy of **American Heart Association** Healthcare Provider BLS Card (must maintain currency throughout length of program)
- Fire/EMS Agency Affiliation Letter (if applicable)

You are solely responsible for ensuring you meet all application requirements and that you have submitted copies of all required documentation before the application deadline. Please make sure you and your advisor are referencing the 2022/2023 catalog requirements – previous catalog years will not be considered (except by approved petition).

Prerequisite Courses 168 points maximum

<p>Points are awarded for each prerequisite course as follows:</p>	<p>Number of credits per prerequisite multiplied by*:</p> <ul style="list-style-type: none"> • 3 points for an A grade • 2 points for a B grade • 1 point for a C grade • Missing prerequisites will result in an Ineligible Applicant status <p><i>*Max of 3 credits used for point calculation for FIRE 104, Paramedic Elective, and Human Relations Requirement; Max of 5 credits used for point calculation for EMT 151 and EMT 152 Requirement</i></p>
--	---

Prerequisite courses must be completed by the spring term in the year the student applies to the program with a “C” grade or better.

Prerequisite Courses*	Point Calculation Notes
<ul style="list-style-type: none"> • EMT 151: EMT Basic Part A* • EMT 152: EMT Basic Part B* <p><i>*Or current Oregon EMT or higher certificate</i></p> <ul style="list-style-type: none"> • AH 111: Medical Terminology • BI231: Anatomy and Physiology I • BI232: Anatomy and Physiology II • BI233: Anatomy and Physiology III • AH 105: Calculations for Allied Health (Math Requirement)* • WR121: Academic Composition • FIRE 103: Fire and EMS College Success • FIRE 104: Intro to Emergency Services • EMT 195: Crisis Intervention • EMT 170: Emergency Response Communication/Documentation • EMT 171: Emergency Response Patient Transport (or other approved certification) • FIRE 130: Rescue Practices • Human Relations Requirement (choose one): <ul style="list-style-type: none"> ○ AH 115: Cultural Responsiveness in Allied Health ○ BA 178: Customer Service ○ BA 285: Business Human Relations 	<ul style="list-style-type: none"> • When transferring applicable courses, the number of credits used for point calculation will be based on the number of credits of the equivalent COCC course, regardless of how many credits the course was worth at the transfer institution (see Appendix B: Paramedicine Program Transcript Evaluation Policies). • If you’ve challenged, or received a pass/no pass, your points will be awarded based on the <i>overall GPA in the remaining prerequisite courses (4.0 = 3 points; 3.0-3.99 = 2 points; 2.00-2.99 = 1 point)</i>. • <i>Students who have earned a C in EMT 151 or EMT 152 but hold a current Oregon EMT or higher certificate will receive credit for the certification. Points will be awarded based on the letter grade received in the course. If a student submits an Oregon EMT Certificate and does not submit transcripts with graded EMT 151: EMT Basic Part A and EMT 152: EMT Basic Part B courses, points for these classes will be awarded based on the student’s overall GPA in the remaining prerequisite courses (4.0 = 3 points; 3.0-3.99 = 2 points; 2.00-2.99 = 1 point).</i>

- COMM 218: Interpersonal Comm.
- COMM 219: Small Group Comm.
- HS 208: Multicultural Issues in Human Services
- HHP 242 (Stress Management) or 266 (Nutrition for Health) or 295 (Health and Fitness).
- 3 credits of Discipline Studies/General Education courses from following list (choose one):
 - ANTH 103: Cultural Anthropology
 - BI 234: Microbiology
 - CJ 100: Survey of the Criminal Justice System
 - EMT 163: Advanced EMT Part I
 - EMT 164: Advanced EMT Part II
 - OL 244: Psychology of Risk and Adventure
 - PSY 101: Applied Psychology
 - PSY 201: Mind and Brain
 - PSY 202: Mind and Society
 - PSY 216: Social Psychology
 - SOC 201: Introduction to Sociology

***Or one course from the foundational requirements math list – see catalog.**

Note: Check with your advisor and/or myprogress.edu to ensure other certifications are submitted correctly and reflected on your GradTracks record (refer to 2022/2023 Catalog Years ONLY).

III. Selective Admissions: Point Ranking, Notifications, and Applicant Status Definitions

Admissions & Records will review all application packets and award points as indicated above. Admission will be granted to the appropriate number of recipients with the highest point totals

The program accepts 24 students per selection process; one half (50%) of the allotted seats are reserved for students currently affiliated with Fire/EMS Agencies located within the college’s district. Admissions will be offered to these reserved seats based on the point-based system. Remaining affiliated students will be grouped with non-affiliated students and offered admission to the remaining seats based on the point-based system. If there are fewer qualified affiliated students than number of seats reserved, we will offer those seats to non-affiliated qualified applicants through the point-based system. The highest GPA in prerequisite courses will be used if a tiebreaker is needed

Admissions & Records will notify applicants of their status via email only; admissions status will not be given over the telephone or in person. Additionally, verification that an application is complete will not be provided at any time. It’s your responsibility to ensure you have completed everything correctly by the deadline.

There are three types of applicant statuses:

Selected Applicants:

If an applicant is selected, they are conditionally admitted to the program pending completion of the following steps:

- Return Letters of Acceptance/Agreement:
 - Signed Letters of Acceptance and Letters of Agreement – indicating acceptance of program policies –must be returned to Admissions and Records office by the date designated in the welcome letter.

- Provide official documentation of required immunizations, TB screening, and BLS provider card (more details and deadlines are provided in the welcome letter).
- Undergo drug screening and criminal history check with the vendor approved by COCC (more details and deadline are provided in the welcome letter).
 - A positive urine drug screen or a positive criminal history will result in disqualification from entering the paramedicine program at COCC. Students have a right to appeal the decision.

Eligible Applicants Not Selected

Eligible students, who are not selected as part of the initial admitted group, will be placed on a secondary list of eligible applicants for that year based on their total points. If a seat becomes available, the next student on this list, with the highest point total, will be offered the vacant seat. Admissions and Records will continue down this list until all seats are filled with eligible applicants or until no eligible applicants remain. All non-admitted applicants will be required to reapply the next year.

Ineligible Applicants

Ineligible applicants will be notified that their applications were not considered for the selection process for one or more of the following reasons:

- Missing prerequisite(s)
- Prerequisite GPA below 3.0

IV. Appendix A: Application Worksheet

APPLICATION PREREQUISITES				Complete/Points
EMS Program Application				<input type="checkbox"/>
Official Transcripts and/or Copies of Certifications (for prerequisite coursework not taken at COCC)				<input type="checkbox"/>
Prerequisite Courses: Must be at "C" grade or better for each course, Points awarded equals number of credits times 3 points for an A, 2 points for a B grade, or 1 point for a C grade.				
	Year	Credits	Grade	Points
EMT 151: EMT Basic Part A (or current Oregon EMT or Higher Certificate) (max 5 credits for point calculation)		5		
EMT 152: EMT Basic Part B (or current Oregon EMT or Higher Certificate) (max 5 credits for point calculation)		5		
FIRE 103: Fire and EMS College Success		1		
FIRE 104: Intro to Emergency Services (max 3 credits for point calculation)		3		
AH 111: Medical Terminology I		3		
BI 231: Anatomy and Physiology I		4		
BI 232: Anatomy and Physiology II		4		
BI 233: Anatomy and Physiology III		4		
AH 105: Calculations for Allied Health (Math Requirement)		4		
WR 121: English Composition		4		
FIRE 130: Rescue Practices		3		
Choose One of the Following: HHP 242, 266, or 295 (see page 4 for course titles)		3		
EMT 195: Crisis Intervention		3		
3 credits of Discipline Studies/General Education courses from the attached list of approved courses (max 3 credits for point calculation)		3		
3 credits of Human Relations Requirement courses from the attached list of approved courses (max 3 credits for point calculation)		3		
EMT 170: Emergency Response Communication/Documentation		2		
EMT 171: Emergency Response Patient Transport (or NFPA driver certification)		2		
Total Points out of 168 max:				

Use this worksheet to assess if Fall 2023 application requirements have been met and to tentatively tally points towards application (verify with your GradTracks record). See Appendix B: for notations associated with these courses.

V. Appendix B: Paramedicine Program Transcript Evaluation Policies

1. Points for "Pass" (P) grades are awarded based on the student's overall GPA of the remaining pre-requisite courses.
2. Academic Composition will be automatically waived if the student submits an official transcript verifying a bachelor's degree from a regionally accredited educational institution **and** transcripts do not indicate completion of Academic Composition classes. The grade assigned to the Academic Composition class will be based on the student's overall GPA in the remaining prerequisite courses.
3. Math grade will be selected based on the highest grade received in AH 105/MTH 105 course or higher level course.
4. Semester hours transferred from other institutions will be converted to quarter hours before scoring. Courses transferred from other institutions will be counted with the same number of credits that the comparable COCC course allows.

Semester Hours	Quarter Hours	Semester Hours	Quarter Hours
1	1.5	5	7.5
2	3.0	6	9.0
3	4.5	7	10.5
4	6.0	8	12.0

Courses in Progress: If using term-based courses from another college or university that are in progress during the spring term in the year the student applies to the nursing program, the following must be completed – please note, semester courses or courses that end after the deadline and/or will not have a final grade assigned by the deadline will not be accepted:

- Submit an unofficial transcript or registration detail by the application deadline verifying spring term enrollment.
- Request that their instructor email Admissions & Records "Attn: Assistant Director of A&R" (SelectiveAdmissions@cocc.edu) directly with their final grade as soon as it is computed – must be received before the deadline).
- Request that an official transcript be sent from the other college or university as soon as spring grades post. COCC must receive the official transcript of spring term class(es) by the end of June of the application year.

Petitions: Exceptions or special conditions not covered by the transcript evaluation policies listed above must be petitioned. Normally, petitions are used when a student has a prior educational experience comparable to a requirement, and he/she wishes to have that prior work counted toward the COCC requirement. Petitions are available online at ww.cocc.edu or in the Admissions and Records Office, located in Boyle Education Center.

The information in this document reflects an accurate description of the paramedicine program selection criteria and process at the time of its publication. However, conditions can and do change; therefore, the College reserves the right to make any necessary changes to the information contained in this packet.

It is the policy of the Central Oregon Community College Board of Directors that there will be no discrimination or harassment on the basis of age, disability, sex, marital status, national origin, ethnicity, color, race, religion, sexual orientation, gender identity, genetic information, citizenship status, veteran status or any other classes protected under the Federal or State statutes in any educational programs, activities or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Equal Employment Officer, c/o COCC's Human Resources office, (541) 383-7216. Faculty, staff and students are protected from discrimination and harassment under Title VII of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972.

Students attending classes or events who need accommodation for a specific disability should contact the Office of Services for Students with Disabilities at 541-383-7583. Other persons who, because of a physical or learning disability, need special accommodations to attend events should contact ADA Coordinator in Campus Services, 541-383-7775, in advance of their need for accommodation.