

**CENTRAL OREGON COMMUNITY COLLEGE**  
**Data Governance Committee Meeting Agenda**

<b>Date:</b>	Wednesday Nov. 17, 2021	<b>Facilitator:</b>	Denise Hatch
<b>Time:</b>	1:30 pm – 3:00 pm	<b>Notes:</b>	
<b>Place:</b>	Zoom	<b>Agenda Maker:</b>	Work Team

<b>Attendees:</b>	Chris Egertson, <i>Work Team</i>	Stephen Newcombe, <i>DSM Captain</i>	Absent	<b>Guests:</b>	
	Krista Leaders, <i>Web Editor</i>	JJ Shew			
	Wade DeBrall	Chris Mills			
	Denise Hatch, <i>Chair, Work team</i>	Laura Boehme, <i>SLT Sponsor</i>			
	Jenna Mattox	Faculty/Instruction, TBD			
	Galit Miller				

Agenda Item	Discussion	Responsible Person(s)
<b>Updates</b>	<ul style="list-style-type: none"> <li>Notes from October</li> <li>Zoom meeting has been updated so all members can share screen in future.</li> </ul>	All DH
<b>DGC</b>	<ul style="list-style-type: none"> <li>Vision / Mission / Scope – second draft</li> <li>Web page/Template - to include Mission/Vision/Scope, capturing existing info – work group: Chris E., Jenna, Galit</li> <li>DG Objectives – what do we want to work on to begin with</li> <li>DG definition, vision and mission statements; in September we discussed presenting to the senior leadership in the next couple of months. How do we feel about January?</li> <li>Book discussion: chapter 8 – Strategy; do we want to use Appendix 1, p. 241 as a checklist or guide to follow?</li> </ul>	Work group (Stephen, Chris E.) Work group (Denise, Stephen, Laura) Chris E., Jenna, Galit  All
<b>Standing Agenda Items</b>	<ul style="list-style-type: none"> <li>Change Log/DSM – Stephen to send out pages of DSM for review during annual review.</li> </ul>	Stephen
<b>Good of the Order</b>	<ul style="list-style-type: none"> <li>Anything On Your Mind</li> </ul>	All

<b>Next Meeting</b>	• Dec. 15, 2021 1:30 – 3:00	Denise
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Minutes, October 20, 2021, 1:30

Attending: Chris Egertson, Denise Hatch, Krista Leaders, Jenna Mattox, Wade DeBaal, Chris Mills, Laura Boehme, Galit Millier

Absent: Stephen Newcombe, JJ Shew

Updates / DGC -

- Meeting time changed to 1:30-3:00 for better engagement of *all* members of the committee
- Def of DG at COCC – Second draft presented by work group; based on feedback from the group; all approved version 2.
- First draft/ Vision and Mission statements presented by Stephen, Laura and Denise. Committee approved.
  - Brainstorm notes presented of DGC Scope; feedback from committee was good, but needs to be dialed in more and group will meet again.
- Completed discussion of chapter 7, Engagement, of “Data Governance: How to Design, Deploy and Sustain an Effective Data Governance Program”
- Next steps - Read ch. 8
- Decided we want to create new web page for DG Mission/ Vision/ Goals (review DGC charge)
  - Work group will be Galit, Chris E., Jenna, Krista