

CIS 125V : VISIO

Transcript title

Visio

Credits

4

Grading mode

Standard letter grades

Total contact hours

50

Lecture hours

30

Other hours

20

Recommended preparation

CIS 120 or CIS 124.

Course Description

Introduces Microsoft Visio, a vector-based illustration tool. Learn fundamental skills while creating several types of basic diagrams including workflows, flowcharts, organizational charts, directional maps, network and floor plans.

Course learning outcomes

1. Identify and define flowchart symbols.
2. Identify the different diagrams constructed using Visio.
3. Plan flowcharts and utilize master shapes.
4. Connect diagram shapes, use dynamic connectors and text features.
5. Create block diagrams, flowcharts, organization charts and project management diagrams.
6. Create inter- and intra- network diagrams.
7. Create office floor plan and work with layers.
8. Link Visio diagram to other software applications.

Content outline

- flowchart symbols - diagrams - visio shapes - dynamic connectors and text - block diagrams and flowcharts - network diagrams - office floorplans with layers - linking to other applications

Required materials

Regular access to Microsoft Visio.