



CENTRAL OREGON
COMMUNITY COLLEGE
Board of Directors' Meeting – AGENDA
Wednesday, September 10, 2014 – 6:00 PM
Technology Education Center – Redmond Campus

TIME**	ITEM	ENC.*	ACTION	PRESENTER
6:00 pm	I. Call to Order			Craska Cooper
	II. Introduction of Guests			
6:03 pm	III. Agenda Changes			
6:04 pm	IV. Public Hearing and Testimony			
	A. Redmond Campus Update			McCoy/Schulz ^P
<u>BREAK</u>	<u>5 Minutes</u>			
6:30 pm	V. Consent Agenda***			
	A. Minutes			
	1. Regular – July 9, 2014	5.a1	X	Smith
	B. Personnel			
	1. New Hire Report (July/August 2014)	5.b1	X	Sorenson ^A
	C. Approval to Hire			Sorenson ^A
	1. Harris, Sanders, Buccafurni	5.c1	X	✓
	2. McCrea, Parisi, Korn	5.c2	X	✓
6:35 pm	VI. Information Items			
	A. Financial Statements	6.a		Bloyer ^A
	B. Construction Projects - Update	6.b		McCoy ^A
	C. Strategic Planning – Update			McCoy ^P
	D. Accreditation-Assessment of Student Learning Outcomes			AbasaNyarko ^P Russell/Decker
7:05 pm	VII. Old Business			
	A. Presidential Search			
	1. Search Advisory Committee & Schedule	7.a1	X	Paradis ^P
	2. Search Advisory Committee-Membership	7.a2	X	
7:20 pm	VIII. New Business			
	A. Bid Award –			
	Remodel Restrooms-Pioneer/Ponderosa	8.a	X	Hayes ^A
	B. Classified Bargaining Agreement –			
	7/1/2014 thru 6/30/2017	8.b*	X	Moore ^P
	C. Administrative 2014-15 Salary & Benefits	8.c*	X	Kimball ^P
7:35 pm	IX. Board of Directors' Operations			
	A. Board Members Activities			
7:55 pm	X. President's Report			
	A. Updates			
	1. MCDC Initiative			Kimball ^P
	(Municipal Continuing Disclosure Cooperation)			
	2. Continuing Education Dept. Activities			Schulz ^P



CENTRAL OREGON COMMUNITY COLLEGE
Board of Directors' Meeting – MINUTES
Wednesday, July 9, 2014 – 6:00 PM
Christiansen Board Room – Boyle Education Center Bldg.

PRESENT: Laura Craska Cooper, Bruce Abernethy, David Ford, Charley Miller, Anthony Dorsch, Vikki Ricks, Joe Krenowicz, Ronald Bryant-Board Attorney, Dr. James Middleton-President, Julie Smith- Executive Assistant.

ELECTION 2014-15 CHAIR & VICE CHAIR:

Mr. Joe Krenowicz moved to elect Ms. Laura Craska Cooper as Chair of the Board of Directors' for 2014-15. Mr. Charley Miller seconded. MCU. Approved. M07/14:1

Mr. Anthony Dorsch moved to elect Mr. Charley Miller as Vice Chair of the Board of Directors' for 2014-15. Mr. David Ford seconded. M07/14:2

INTRODUCTION OF GUESTS: Charles Abasa-Nyarko, Matt McCoy, Shirley Metcalf, Kevin Kimball, David Dona, Ron Paradis, Alicia Moore, Lisa Bloyer, Joe Viola, Amy Harper, Chad Harris, Dan Cecchini, Sally Sorenson, Carol Higginbotham, Kathy Smith, Becky Plassmann, Jerry Schulz, Tyler Leeds, Patricia Hammer, Kathy Smith, Jerry Schulz, Steve Curly, Dianne Capazzola, Gordon Price, Justin Warren, and others.

WELCOME:

Vice President Charles Abasa-Nyarko introduced and welcomed newly hired Mr. Chad Harris - Dean of Health Sciences.

CONSENT AGENDA:

Mr. Joe Krenowicz moved to approve the Consent Agenda (Exhibit: 6). Ms. Vikki Ricks seconded. MCU. Approved. M07/14:3

BE IT RESOLVED that the Board of Directors' approved the regular meeting Minutes of June 11, 2014 (Exhibit: 6.a1);

BE IT RESOLVED that the Board of Directors' reviewed and approved the June 2014 New Hire Report (Exhibit: 6.b1);

BE IT RESOLVED that the Board of Directors' approves the employment contracts for Karen Kjemhus-Spahr, as full-time COCC Foundation Accountant (Exhibit: 6.c1);

BE IT RESOLVED that the Board of Directors' approves the revised rehire recommendations for administrative, confidential and supervisory staff for the 2014-15 fiscal year (Exhibit: 6.d);

BE IT RESOLVED that the Board of Directors' directs that a contract be executed for an amount not to exceed \$569,730 to Oregon Corrections Enterprises for suite furnishings for the new Residence Hall (Exhibit: 6.e);

BE IT RESOLVED that the Board of Directors' approves the 2014-15 ASCOCC budget as presented (Exhibit: 6.f).

INFORMATION ITEMS:

Financial Statements – (Exhibit: 7.a)

The Board of Directors' were apprised of the May 2014 Financial Statements.

Construction Update – (Exhibit: 7.b)

The Board of Directors' were apprised of the monthly (June 2014) Construction Projects Updates for -

- Information Technology
(Redmond Technology Center, Residence Hall, Vet., Tech Remodel)
- Ochoco Remodel – Bend Campus
- Residence Hall – Bend Campus
- Technology Education Center – Redmond Campus
- Veterinary Tech Remodel – Redmond Campus.

Academic Master Plan 2015-18

Dr. Charles-Abasa Nyarko-Vice President for Instruction and Dr. Amy Harper-Associate Professor of Anthropology; Co-Chairs of the Academic Master Plan 2015-18 - gave a “Status Update” PowerPoint presentation reviewing the purpose, process, AMP committee membership, timeline and summary.

Summer School Enrollment

Ms. Alicia Moore – Dean of Student and Enrollment Services, reviewed that Summer enrollment for paid credits is down 19% (budget projection was down by 15%) – the budget impact is down by only \$30K.

OLD BUSINESS:

Presidential Profile/Advertisements (Exhibit: 8.a)

The Board of Directors' approved the updated “Presidential Profile” and “Timeline” to be used for the new presidential search. The Profile is almost identical to the one used in last year's search – the timeline for the process will start earlier than last year and end by February of 2015.

Mr. Joe Krenowicz moved to approve the Presidential Profile and Presidential Search Calendar (Exhibits: 8.a & 8.a Attachment). Mr. Bruce Abernethy seconded. MCU. Approved.
M07/14:4

NEW BUSINESS:

Grant Exception to CCRP.320-Surplus Prop. (Exhibit: 9.a)

An exception is requested to the Community College Rule CCRP.320 – Surplus Property, in order to trade the non-functioning high-fidelity manikin for new mid-fidelity manikins and allow the Nursing Department to proceed with lab practices.

Mr. David Ford moved to grant the exception to CCRP.320 and authorize Matt McCoy-Vice President for Administration to proceed with trading surplus property without a public sale of the surplus property or competitive procurement of the new property. Mr. Joe Krenowicz seconded. MCU. Approved. M07/14:5

BOARD OF DIRECTORS' OPERATIONS:

Board Appointments/Committee Assignments (Exhibit: 10.a)

The Board of Directors were apprised of the Committee Assignments for 2014-2015.

August Board Meeting Cancellation (Exhibit: 10.b)

Mr. Bruce Abernethy moved to approve suspension of the rules in accordance with Policy GP 9 to cancel the scheduled August 14, 2013 Board of Directors' Meeting.

Mr. Joe Krenowicz seconded. M07/14:6

Board Member Activities

Mr. Dorsch	Presented Scholarships at Ridgeview High School - Redmond
Mr. Ford	Real Estate Committee Meeting President's Scholarship Luncheon
Mr. Miller	President's Student Scholarship Luncheon Real Estate Committee Meeting
Ms. Ricks	Attended the La Pine Education Committee Meeting Attended COCC Commencement President's Student Scholarship Luncheon Urban Renewal Plan Mtg.
Mr. Abernethy	Attended COCC Commencement President's Student Scholarship Luncheon
Mr. Krenowicz	None to report
Ms. Craska Cooper	Real Estate Committee Meeting Phone Calls w/President Middleton Meeting w/Interim President Metcalf Phone Call w/Julie Golder – Presidential Search Consulting Firm

Thank You - President Middleton

Chair Laura Craska Cooper presented President Middleton with a Thank You Plaque and Card for his outstanding service of the past ten years - to COCC students, faculty, staff and community of Central Oregon.

PRESIDENT'S REPORT:

- Grant Activity – Handout: 11.a1 shows the list of 39 – awarded and pending 2013-14 Grants that COCC Grant Coordinator Ms. Tanya Bruce has administered for COCC;
- GISS Conference August 26-28 (Governance Institute for Student Success);
- Ms. Sharla Andresen appointed to the PACE Board (Poverty & Casualty Coverage for Education).

ADJOURN to Executive Session: 8:20 PM

Executive Session: ORS 192.660 (2)(f), Exempt Public Records
ORS 192.660 (2)(d), Labor Negotiations

Adjourn Executive Session
Re-Convene Regular Board of Directors' Meeting

Mr. David Ford moved that the Board of Directors' finds that the process and timelines of COCC policies in investigating Mr. Thurman Holder's claim of gender discrimination and hostile work environment, did not prejudice or prevent him from a fair hearing on his claims and his appeal on the process is denied. Mr. Charley Miller seconded. MCU. Approved. M07/14:7

ADJOURN: 9:05PM

APPROVED;

ATTEST TO;

Ms. Laura Craska Cooper, Board Chair

Dr. Shirley I. Metcalf, Interim President

**Central Oregon Community College
Board of Directors
NEW HIRE REPORT – July and August, 2014**

<u>Name</u>	<u>Date Hired</u>	<u>Location</u>	<u>Job Title</u>
Classified Full-Time			
Buduan, Yan Yan	7/15/2014	Bend	Textbook Inventory Spec
Chubb, Troy	7/6/2014	Bend	Custodian
Coakley, Benjamin	7/15/2014	Bend	Copy Center Lead
Evans, TJ	7/20/2014	Bend	Custodian
Ritter, Katrina	7/28/2014	Bend	HR Assistant
Terrazas, Georgina	7/6/2014	Bend	Custodian
Classified Part-Time			
Timm, Jennifer	8/11/2014	Bend	Accounting Assist 2
Clark, Marcie	8/11/2014	Bend	Info Office Assist
Administrative Full-Time			
Harris, Chad	7/1/2014	Bend	Instructional Dean
McCrea, Darren	9/1/2014	Bend	Technology Proj Mngr
Harris, Krissa	8/11/2014	Bend	Academic Advisor
Buccafurni, Lindsay	8/25/2014	Bend	Admissions Coordinator
Korn, Ginger	8/25/2014	Bend	Bus Systems Programmer
Sanders, Ashlee	8/1/2014	Bend	Fin Aid Technical Analyst
Administrative Part-Time			
Smith, Mirta Karina	8/1/2014	Bend	Latino MS Prog Coord
Parisi, Leslie	8/22/2014	Bend	Academic Advisor Pre-Nursing
Temporary Hourly			
Atchley, Mark	7/12/2014	Bend	EMS Testing Proctor
Barth, Christopher	8/1/2014	Bend	Simulator Operator
Beebe, Gretchen	7/12/2014	Bend	EMS Testing Patient
Fry, Kathryn	7/12/2014	Bend	EMS Testing Patient
Iacovetta, Glenn	7/1/2014	Bend	Simulator Operator
Laidlaw, Brittany	7/12/2014	Bend	EMS Testing Patient
Larson, Nicholas	7/28/2014	Bend	Regional Svcs
Massey, Brandon	7/1/2014	Bend	Simulator Operator
Paya, Anne	7/1/2014	Bend	Simulator Operator
Randall, Dillon	7/12/2014	Bend	EMS Testing Patient
Russell, Zachary	7/1/2014	Bend	Simulator Operator
Segalla, Joseph	7/1/2014	Bend	Simulator Operator
Sphatt, Lisa	7/12/2014	Bend	EMS Testing Proctor
Stevenson, Pamela	7/12/2014	Bend	EMS Testing Patient

Central Oregon Community College
RESOLUTION

Prepared by: Sally Sorenson-Director of Human Resources

A. Action Under Consideration

Approve administrative employment contract for **KRISSA HARRIS**, as a Full Time CAP Center Academic Advisor.

Approve administrative employment contract for **ASHLEY SANDERS**, as a Full Time Financial Aid Technical Analyst.

Approve administrative employment contract for **LINDSAY BUCCAFURNI**, as a Full Time Admissions Coordinator.

B. Discussion/History

The employment contract for KRISSA HARRIS is for an administrative position. This position was filled through an In-house College search. KRISSA HARRIS will officially begin work on August 11, 2014.

The employment contract for ASHLEY SANDERS is for an administrative position. This position was filled through a National College search. ASHLEY SANDERS will officially begin work on August 1, 2014.

The employment contract for LINDSAY BUCCAFURNI is for an administrative position. This position was filled through a National College search. LINDSAY BUCCAFURNI will officially begin work on August 25, 2014.

C. Options/Analysis

Approve the employment contracts for KRISSA HARRIS, ASHLEY SANDERS, and LINDSAY BUCCAFURNI.

Decline approval of the employment contracts for KRISSA HARRIS, ASHLEY SANDERS, and LINDSAY BUCCAFURNI.

D. Timing

The CAP Center Academic Advisor position for KRISSA HARRIS is for a 12-month employment contract. For the current fiscal year, the initial employment contract period will be from hire date through June 30, 2014. As with all other exempt employees, a new contract will be prepared for the next fiscal year that begins July 1.

The Financial Aid Technical Analyst position for ASHLEY SANDERS is for a 12-month employment contract. For the current fiscal year, the initial employment contract period will be from hire date through June 30, 2014. As with all other exempt employees, a new contract will be prepared for the next fiscal year that begins July 1.

The Admissions Coordinator position for LINDSAY BUCCAFURNI is for a 12-month employment contract. For the current fiscal year, the initial employment contract period will be from hire date through June 30, 2014. As with all other exempt employees a new contract will be prepared for the next fiscal year that begins July 1.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College hereby approve the employment contract for KRISSA HARRIS, ASHLEY SANDERS and LINDSAY BUCCAFURNI.

F. Budget Impact

The salary conforms to the salary schedule approved by the Board.

G. Miscellaneous

KRISSA HARRIS

Ms. Harris holds an Associates of Arts Oregon Transfer degree in Business Administration from Central Oregon Community College; a Bachelor's of Science in Business Administration from Oregon State University; and a Master's Degree in Business Administration from Arizona State University. Ms. Harris has worked as the Administrative Assistant for the CAP Center at Central Oregon Community College since 2011, and previously was the Intermural Sports Coordinator at COCC. Ms. Harris also has a background as a Life and Academic Coach and Tutor with the College Excel program.

ASHLEY SANDERS

Ms. Sanders holds an Associate of Arts, Oregon Transfer Degree from Chemeketa Community College and a Bachelor of Science in Business Management from University of Phoenix. She has completed professional training through Academy of Institutional Research (AIR) in Longitudinal Research for Institutional Research and Fundamental Statistics for Decision Support. Ms. Sanders has served as a Research Specialist since 2012, for the Institutional Effectiveness department at COCC. She is currently a member of the Oregon Community College Council of Institutional Researchers.

LINDSAY BUCCAFURNI

Ms. Buccafurni holds a Bachelor of Arts in Liberal Studies, Pre-Elementary Education/Spanish degree from Oregon State University. Currently, Ms. Buccafurni is the Campus Center Specialist at Central Oregon Community College where she has been involved with the planning and marketing for Student Life, Multicultural, and Bobcat Orientation activities and events. Ms. Buccafurni also worked in the student recreation center at Oregon State University as a member of the Operations staff.

Central Oregon Community College
Board of Directors

RESOLUTION

Prepared by: Sally Sorenson, Director of Human Resources

A. Action Under Consideration

Approve administrative employment contract for **DARREN MCCREA**, as a Technology Project Manager.

Approve administrative employment contract for **LESLIE PARISI**, as a Part Time CAP Center Academic Advisor, Pre-Nursing.

Approve administrative employment contract for **GINGER KORN**, as a Full Time Business Systems Programmer.

B. Discussion/History

The employment contract for DARREN MCCREA is for an administrative position. This position was filled through an Regional College search. DARREN MCCREA will officially begin work on September 1, 2014.

The employment contract for LESLIE PARISI is for an administrative position. This position was filled through a National College search. LESLIE PARISI will officially begin work on August 22, 2014.

The employment contract for is for an administrative position. This position was filled through a National College search. GINGER KORN will officially begin work on August 25, 2014.

C. Options/Analysis

Approve the employment contracts for DARREN MCCREA, LESLIE PARISI, and GINGER KORN. Decline approval of the employment contracts for DARREN MCCREA, LESLIE PARISI, and GINGER KORN.

D. Timing

The Technology Project Manager position for DARREN MCCREA is for a 12-month employment contract. For the current fiscal year, the initial employment contract period will be from hire date through June 30, 2014. As with all other exempt employees, a new contract will be prepared for the next fiscal year that begins July 1.

The PT Academic Advisor, Pre-Nursing position for LESLIE PARISI is for a 12-month employment contract at .75 FTE. For the current fiscal year, the initial employment contract period will be from hire date through June 30, 2014. As with all other exempt employees, a new contract will be prepared for the next fiscal year that begins July 1.

The Business Systems Programmer position for GINGER KORN is for a 12-month employment contract. For the current fiscal year, the initial employment contract period will be from hire date through June 30, 2014. As with all other exempt employees a new contract will be prepared for the next fiscal year that begins July 1.

E. Recommendation

Be it resolved that the Board of Directors of Central Oregon Community College hereby approve the employment contract for DARREN MCCREA, LESLIE PARISI and GINGER KORN.

F. Budget Impact

The salary conforms to the salary schedule approved by the Board.

G. Miscellaneous

DARREN MCCREA

Mr. McCrea has more than 25 years of experience working in a wide variety of technology-related positions, including more than ten years of experience in progressively responsible technology leadership roles and almost 6,000 hours of project management experience that includes leading large, complex technology projects from the initial design phase to project completion. Since 2011, as the IT Bond Technology Project Manager for COCC, he has overseen the following technology systems implementation of the COCC Madras Campus Building, COCC Cascades Culinary Institute Building, COCC Health Careers Center Building, COCC Science Building, and the Redmond Technology Education Center Building. Mr. McCrea earned his Bachelor's degree in English from California State University, Fullerton and an Associate's degree in Business from Orange Coast Community College.

LESLIE PARISI

Ms. Parisi has a B.A. and M.A. in English from California State University. She is currently completing a Masters of Education Degree in Higher Education Administration from Northeastern University. Ms. Parisi has worked as an English Instructor at California State University, and an Academic Coach/Advisor and Writing Tutor Coordinator since 2007 at COCC. She is currently a member of NACADA, and served as a member on COCC's Early Alert retention task force.

GINGER KORN

Ms. Korn has a B.A. in Business Administration from Northwest Christian College, and an A.A. in Computer Information Systems from Umpqua Community College. She has 18-years' experience as Programmer Analyst at Umpqua Community College, providing support in Banner Finance, A/R, HR, and Payroll modules. Ms. Korn served on the Board of Directors for Allocations Committee and Recognition Committee for Greater Douglas United Way of Roseburg, OR.

Central Oregon Community College
Monthly Budget Status
Highlights of July 2014 Financial Statements

Cash and Investments

The Colleges' operating cash balances currently total \$27 million. The July average yield for the Local Government Investment Pool remains unchanged at .54 percent.

The bond proceeds held in cash and investments total \$20.2 million as of the end of July.

General Fund Revenues

Tuition and fee revenues represent fall term enrollment as of the end of July. The budgeted transfers-in have been posted for the year including \$300,000 from the PERS Reserve.

General Fund Expenses

The expenses include the approved inter-fund transfers-out for the fiscal year at this point in time.

Budget Compliance

All general fund appropriation categories are within budget.

Central Oregon Community College

Cash and Investments Report

As of July 31, 2014

College Portfolio	<u>Operating Funds</u>	<u>Bond Funds</u>	<u>Trust/Other Funds</u>
Cash in State Investment Pool			
Pool account 4089	\$25,729,482		
Pool account 5482			\$526
Pool account 3624			\$372,187
Pool account 3816		\$1,040,333	
Pool account 3844		\$207,818	
Pool account 3707		\$10,978,173	
July Average Yield .54%			
Cash in USNB	\$1,544,956		
Cash in USNB - Bond Funds		\$1,667	
Investments			
Commercial Paper		\$8,000,000	
Coupon Rate .20%			
Cash on Hand	\$4,300		
Total Cash	<u>\$27,278,738</u>	<u>\$20,227,991</u>	<u>\$372,713</u>

Central Oregon Community College
Monthly Budget Status
 July 2014

Exhibit 6a
 10-Sep-14

<u>General Fund</u>	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
Revenues					
District Property Taxes:					
Current Taxes	\$ 13,022,000	\$ -	\$ (13,022,000)	0.0%	0.00%
Prior Taxes	773,000	88,577	(684,423)	11.5%	9.12%
Tuition and fees	16,980,000	4,256,498	(12,723,502)	25.1%	25.06%
State Aid	7,783,000	-	(7,783,000)	0.0%	0.00%
Interest & Misc. Income	75,000	14	(74,986)	0.0%	0.05%
Transfer-In	2,104,000	2,079,000	(25,000)	98.8%	100.00%
Total Revenues	\$ 40,737,000	\$ 6,424,088	\$ (34,312,912)		
Expenses by Function					
Instruction	\$ 18,508,768	\$ 416,249	\$ 18,092,519	2.3%	2.05%
Academic Support	2,944,131	207,481	2,736,650	7.1%	7.05%
Student Services	4,613,570	286,746	4,326,824	6.2%	6.17%
College Support	4,964,861	469,551	4,495,310	9.5%	8.55%
Plant Operations and Maintenance	4,527,569	306,599	4,220,970	6.8%	7.16%
Information Technology	3,975,475	355,566	3,619,909	8.9%	15.59%
Financial Aid	52,897	3,068	49,829	5.8%	11.21%
Contingency	800,000	-	800,000	0.0%	0.00%
Transfers Out	2,345,615	2,328,296	17,320	99.3%	99.35%
Total Expenses	\$ 42,732,886	\$ 4,373,555	\$ 38,359,331		
Revenues Over/(Under) Expenses	\$ (1,995,886)	\$ 2,050,533	\$ 4,046,419		

Central Oregon Community College
Monthly Budget Status
 July 2014

Exhibit 6a
 10-Sep-14

	<u>Adopted Budget</u>	<u>Year to Date Activity</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Percent of Budget Current Year</u>	<u>Percent of Budget Prior Year</u>
<u>Non General Funds</u>					
Debt Service Fund					
Revenues	\$ 10,274,513	\$ 892,856	\$ (9,381,657)	8.7%	7.39%
Expenses	10,459,337	832,049	9,627,288	8.0%	2.01%
Revenues Over/(Under) Expenses	\$ (184,824)	\$ 60,807	\$ 245,631		
Grants and Contracts Fund					
Revenues	\$ 1,739,289	\$ 30,320	\$ (1,708,970)	1.7%	2.79%
Expenses	1,815,260	44,886	1,770,374	2.5%	4.03%
Revenues Over/(Under) Expenses	\$ (75,971)	\$ (14,566)	\$ 61,405		
Capital Projects Fund					
Revenues	\$ 15,829,844	\$ 1,551,348	\$ (14,278,496)	9.8%	5.72%
Expenses	38,683,419	1,183,945	37,499,474	3.1%	2.32%
Revenues Over/(Under) Expenses	\$ (22,853,575)	\$ 367,403	\$ 23,220,978		
Enterprise Fund					
Revenues	\$ 6,247,103	\$ 51,441	\$ (6,195,662)	0.8%	0.85%
Expenses	6,940,222	536,417	6,403,805	7.7%	7.21%
Revenues Over/(Under) Expenses	\$ (693,119)	\$ (484,976)	\$ 208,143		
Auxiliary Fund					
Revenues	\$ 9,215,862	\$ 3,196,720	\$ (6,019,142)	34.7%	39.81%
Expenses	10,299,434	2,616,848	7,682,586	25.4%	22.80%
Revenues Over/(Under) Expenses	\$ (1,083,572)	\$ 579,872	\$ 1,663,444		
Reserve Fund					
Revenues	\$ 11,455	\$ -	\$ (11,455)	0.0%	0.00%
Expenses	480,000	307,077	172,923	64.0%	64.11%
Revenues Over/(Under) Expenses	\$ (468,545)	\$ (307,077)	\$ 161,468		
Financial Aid Fund					
Revenues	\$ 21,343,788	\$ 1,549,925	\$ (19,793,863)	7.3%	8.56%
Expenses	21,369,235	1,388,360	19,980,875	6.5%	7.90%
Revenues Over/(Under) Expenses	\$ (25,447)	\$ 161,565	\$ 187,012		
Internal Service Fund					
Revenues	\$ 390,902	\$ 1,707	\$ (389,195)	0.4%	2.78%
Expenses	393,516	5,840	387,676	1.5%	5.93%
Revenues Over/(Under) Expenses	\$ (2,614)	\$ (4,132)	\$ (1,518)		
Trust and Agency Fund					
Revenues	\$ 1,888	\$ 161	\$ (1,727)	8.5%	8.47%
Expenses	3,500	-	3,500	0.0%	0.00%
Revenues Over/(Under) Expenses	\$ (1,612)	\$ 161	\$ 1,773		

Pioneer and Ponderosa ADA bathrooms and Paving Repair/Restoration Project August 2014 Status Report

Pioneer/Ponderosa Bathrooms Renovation for ADA conformance

Scope

The four bathrooms (two upstairs and two downstairs) in Pioneer will be gutted to the studs, ceiling system removed, and flooring removed. The entry door will be modified as necessary for ADA entry and the interior will be brought to the finish level of the Health Careers Building (except flooring).

The upstairs men's bathroom in Ponderosa will be improved to a similar status as the Womens bathroom (that is now a multifixture coed bathroom) and made ADA compliant, requiring a change to the entry doorway as well as all interior finishes being replaced

Budget Status

Project is anticipated to be awarded to Griffin Construction at a contract value of \$289,490. Travertine tile flooring in the Pioneer bathrooms will be replaced with a less expensive product for project savings.

Change Order Activity

None expected except for unexpected issues resulting from demolition.

Schedule Status

The project will occur during Fall term and be ready for Winter term use. One floor of bathrooms in Pioneer will always be available for public use.

Activity in August

Project design completed, submitted for permit, and bid.

Activity planned for September

Award contract, begin demolition, expedite submittal phase, and begin framing rework to accommodate renovation.

Awbrey Butte Campus paving restoration and maintenance

Scope

Portions of the loop road in front of Science and down "Metolous Hill" and the drive at Boyle Education Center from the Street just past the intersection with Ponderosa driveway will be repaved. In addition, the loop road will be "milled and filled" and "crack sealed" from below the Science Building to the pedestrian crossing from Pioneer to Ochoco.

Budget Status

The project was awarded and is under contract with 7 Peaks Paving LLC for \$54,809.90.

Change Order Activity

Upon examination of the true scope in place, a change order has been approved for \$3,795.00 based on the unit prices submitted in the bid. The project budget was \$60,000 and is anticipated to complete within budget.

Schedule

The work is contracted to be complete by September 19th (prior to the start of Fall Term). Crack sealing began on September 4th, paving removal will be complete by September 9th, and new paving and paving patch is scheduled to be completed by September 16th.

Information Technology Update – August 2014

Current Projects

The **Redmond Technology Center** is a 34,000 square foot, two-story building under construction on our Redmond Campus. The building includes 9 classrooms, 3 computer labs, and 4 skills labs. The **A/V Systems** project will provide state-of-the-art audio and video systems as well as recording capability for several of the classrooms in the **Redmond Technology Center**. In addition to office space, the **Vet. Tech.** remodel will provide a pharmacy, x-ray room and hands-on lab experience for students. Depending upon final design, the **Ochoco** remodel could provide office space for faculty from both the Humanities and World Languages & Culture Departments. The **Residence Hall** project is an approximately 83,000 square foot, multi-level structure that will include cable television, internet and wifi service to 80 suites and 330 beds.

Schedule Status

The **Redmond Technology Center, Residence Hall, Vet., Tech. & Ochoco Remodels**, as well as the **Redmond Technology Center AV Systems** projects are all on schedule at this time.

Activity in August

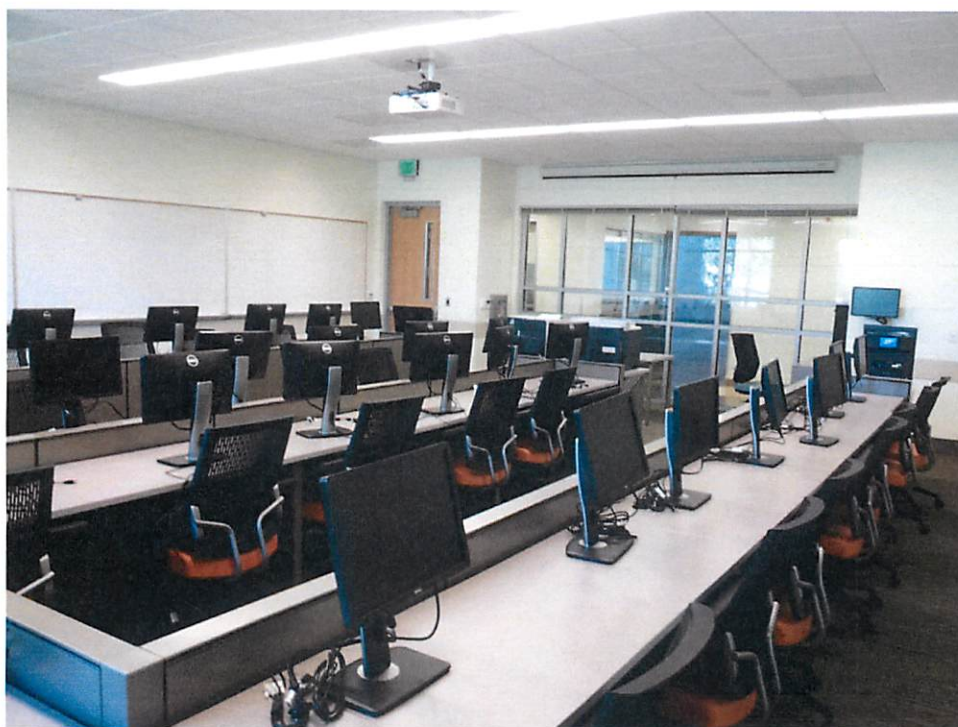
The COCC IT Department has finished installing computers and printers for staff and faculty as well as the computer classroom and a drop-in lab at **Redmond Technology Center**. Our network group has completed installation of a community wireless network and a separate staff wireless network. Delta AV, the AV Contractor, has completed their hardware installation and is finalizing programming as part of the **A/V Systems installation** within the **Redmond Technology Center**. ITS personnel have reviewed their scope of work for the **Veterinary Technician** remodel and are ramping up for a late summer completion to include a wireless network as well as staff and student printer and PC installs. Both Apogee, who will be providing telephone and internet service, and BendBroadband, who will be providing television service, continue to work with us to fine-tune infrastructure design for **ResNet Services** within the **Residence Hall**. Design and review of the **Ochoco** remodel is complete and has gone out to bid.

Information Technology Update – August 2014

Photos - Redmond Technology Center



Workstation Displays – Lab 224



Computer Installation – Drop-in Lab 137

Information Technology Update – August 2014

Photos – Residence Hall



Communications Conduit – Low-Voltage Trench



Communications Conduit – Vault to Primary MDF

Information Technology Update – August 2014

Photo – Veterinary Technician Building Remodel



Typical Data Jack Installation – Pharmacy Lab

Upcoming Activities for September

The COCC IT Department will begin installation of Apple computers in our first Apple Computer classroom within the **Redmond Technology Center**. Delta AV, the AV contractor, will complete programming and punch list items in anticipation of commissioning in mid-September as part of the **A/V Systems installation** within the **Redmond Technology Center**. BendBroadband should complete construction and have phone and network connectivity to the **Veterinary Technician** building, allowing our ITS personnel to build out an MDF and install phones, printers, wireless access points and PC's. Work will continue with both Apogee and BendBroadband to fine-tune low-voltage design and infrastructure within the **Residence Hall**.

Information Technology Update – August 2014

COCC Construction PM - Rich Brecke, 541-330-4375, email: rbrecke@cocc.edu

COCC Construction PM - Rick Hayes, 541-330-4391, email: rhayes@cocc.edu

COCC Technology PM - Darren McCrea, 541-383-7741, email: dmccrea@cocc.edu

General Contractor, Redmond Technology Center

Kirby Nagelhout Construction Company
20635 NE Brinson Blvd
Bend, OR 97701
541-389-7119

General Contractor, AV Systems Installation

Delta Systems Integration, Inc.
2450 NW Eleven Mile Avenue
Gresham, OR 97030
503-907-0137

General Contractor, Residence Hall

Lease Crutcher Lewis, LLC
550 SW 12th Avenue
Portland, OR 97205
503-223-0500

General Contractor, Veterinary Tech. Remodel

Sunwest Builders
2642 SW 4th Street
Redmond, OR 97756
541-548-7341

Ochoco Remodel – Aug 2014 Update

Scope

The remodeled Ochoco building will house both the Humanities and World Languages and Cultures departments. The primary focus will be on providing new office spaces to gather the departments into one area of the building. Both departments are currently widely dispersed across campus. Secondary goals for the project include improvements to the current classrooms and possible lab space for the departments. Secondary goals are dependent on how far the budget will stretch.

Budget Status

The current total project budget is \$1,778,000. Funding is currently dedicated for Phase I only. Additional funds may be identified to complete the whole remodel. This decision will follow receipt of bids as the bidding will entertain 2 options. One for just level 1 and one for the whole project.

Change Order Activity

N/A.

Schedule Status

The project will now be opening for Fall of 2015 regardless of the scope that is settled on. Bid date is projected for 9/18/14.

Recent Activity

Permitting is still underway. The project is out for bid. A prebid walk is scheduled for 9/2.

Activity Next Month

Bids will be received on 9/18. Permitting will be done and ready for pick-up. Anticipated notice to proceed on 10/10.

Ochoco Remodel – Aug 2014 Update

Project Participants

COCC Stakeholder Group

Matt McCoy	-	VP for Administration
Jenni Newby	-	Instructional Dean
Amy Harper	-	World Languages and Cultures Department Chair
Stacy Donahue	-	Humanities Department Chair
Rich Brecke	-	Project Manager
Darren McCrea	-	Construction IT Specialist
Julie Mosier	-	Purchasing Coordinator

Design Team

Mark Rossi	-	Pinnacle Architecture
Mindy Lyman	-	Pinnacle Architecture
Peter Baer	-	Pinnacle Architecture

Contractor Group

TBD

Residence Hall August 2014 Status Report

Scope

Residence Hall project will provide approximately 330 beds for student housing, 320 of which are revenue generating. A floor and a half of support and common space will be provided within the middle section of the project. The building will be Earth Advantage Multi-Family Gold level certified. The project and parking lots will be accessed via a private drive off of Mount Washington Drive. 150 parking stalls will be provided. Summer programs will utilize the facilities and will be a revenue-generating source of community enrichment.

Budget Status

Project Budget included.

Design & Estimating Contingency Activity (within the GMP)

CR #14, ASI #2 Consolidated and Permitted drawing set, approved for a cost of \$278,212.

Change Order Activity (In addition to the GMP)

CR #15, Mt Washington Drive improvement changes, approved for a cost of \$90,408.

CR #16, footing drain added, approved for a cost of \$3,312.

CR #19.1, Polished concrete in lieu of sealed concrete at public areas and bathrooms, approved for a cost of \$18,994.

CR #21, Aluminum storefront at entry in lieu of aluminum clad wood, approved for a credit of 368.

Schedule Status

The project is on schedule and has a completion and move-in of summer 2015.

Activity in August

Set transformer for temporary construction power.

Completed rock retaining walls.

Continued wall framing at lower bar.

Poured main level floor post-tensioned slabs and slab on grade at middle bar.

Completed foundation at upper bar.

Set mockup and watertest window assembly.

Began interior rough-ins at lower bar

Activity planned for September

Install sewer connection.

Complete fire lane connection to tennis court area.

Complete Mt Washington Dr ROW work.

Complete framing at lower bar.

Pour post-tensioned slab at main floor ceiling and slab on grade at upper bar.

Begin framing at middle bar.

Residence Hall August 2014 Status Report



Residence Hall August 2014 Status Report



Residence Hall August 2014 Status Report

Schedule	Start	Finish
Design Development Phase	June 2013	October 2013
City of Bend Pre-application meeting	July 2013	July 2013
Site Plan Application Submittal/Review	October 2013	January 2014
Commissioning Consultant Selection	November 2013	December 2013
Board decision: 25% Construction Documents	October 2013	October 2013
25% Construction Documents	October 2013	November 2013
Lease Crutcher Lewis Bidding/Reconciling	December 2013	January 2013
GMP Presentation	January 2014	January 2014
Construction Documents	January 2014	March 2014
Special Inspection Consultant procurement	February 2014	March 2014
Permit Review/Approval	March 2014	May 2014
Construction	April 2014	July 2015
Furnishing Move-in	July 2015	August 2015

Residence Hall August 2014 Status Report

Project Participants

COCC Steering Committee

James Middleton, President
Kevin Kimball, Chief Financial Officer
Gordon Price, Director Student Life
Joe Viola, Director Campus Services

Matt McCoy, Vice President of Administration
Alicia Moore, Dean of Students
Paul Wheeler, On-Campus Housing Coordinator
Rick Hayes, Project Manager

Design Consultant

Mahlum Architecture, 1231 NW Hoyt, Suite 102, Portland, Oregon 97209
Kurt Haapala, Principal, Seth Moran & Beth Brett, Senior Project Manager
Pinnacle Architects (Associates) Peter Baer, Principal, Mark Rossi, Project Manager

Construction Manager General Contractor

Lease Crutcher Lewis, 550 SW 12th Avenue, Portland, OR 97205
Tony Church, Senior Project Manager Mike Levesque, Project Manager
Ted Gayman, Superintendent Isaac Smith, Project Engineer

Civil Survey Consultant

KPFF Consulting Engineers, 111 SW Fifth Avenue, Suite 2500, Portland, OR 97204-3628
Troy Tetsuka, Survey Manager

Geotechnical Engineer

FEI Testing & Inspection, Inc., 62979 NE Plateau Drive, #3, Bend, OR 97701
Bill Smith, Geotechnical Engineer,

Commissioning Agent

Hugh Cx, 4800 SW Meadows Rd, Suite 300, Lake Oswego, Oregon 97035
Doug Brown, Principal

Testing Agency

Carlson Testing, Inc., 8430 SW Hunziker, Tigard, Oregon 97223
Scott Jordan, Manager

September 3, 2014

COCC Redmond Campus Solar Array Project Status Report

Update since the last written Status Report on June 25, 2014

1. COCC received written clarification regarding the FAA's objections to constructing the solar array in the current and future RPZ. The primary reason given, was that COCC also submitted a valid alternative outside of the RPZ. Therefore it was difficult for the College to provide a compelling reason to construct within the RPZ.
2. Gene and Matt continue to meet with Rob Roy and John Gilbert of Pacific Crest, a potential local financial partner for the solar project. Pacific Crest is running various financing scenarios for the project.
3. A Blue Sky Energy Project Funding Application was submitted May 30, 2014. The Application requested an award of \$320K. COCC has been notified that the application has passed the initial screening process and is now being considered for funding. Matt and Gene have a conference call on September 5th with Blue Sky representatives to discuss the project in more detail.
4. Matt and a representative from E2Solar met with Pacific Power on the Redmond Campus to discuss issues related to the Interconnection Agreement and the Application for Net Metering.

Project Description

COCC has approximately \$816,000.00 in legislatively required 1.5% for Solar Technology obligations, stemming from construction projects which have been completed or are currently in the Construction Phase. Funds to fully cover the obligation are currently budgeted for. COCC has until one year after construction of the Residence Hall is completed (2015) to fulfill its 1.5% Obligation.

Project Actions to Date

In early 2010 COCC hired Mazzetti Nash Lipsey Burch of Portland Oregon, to perform Solar Feasibility Study of the Bend, Redmond and Madras Campuses. The Solar Study indicated high solar potential for the Redmond and Madras Campuses. The Bend Campus was shown to have marginal solar potential.

Based on solar potential and current electrical load (including an estimated load for the Technology Education Center), the Redmond Campus was chosen as the site to install a ground mount solar array (250-500kW) to meet the College's solar obligation.

COCC Staff prioritized three (3) sites on the Redmond Campus for installation of the solar array.

One of the sites is located in the Runway Protection Zone (RPZ) for Roberts Field. The second site is located in an area designated, on the Roberts Field Master Plan, as a future RPZ. The third site is located adjacent to the future RPZ. Due to the sites being in or near the Roberts Field Protection Zones, the College submitted was required to submit Notices of Proposed Construction or Alteration to the FAA for its comments on the proposed sites for the project. While COCC has yet to receive official comments from the

FAA, it has been brought to our attention that the FAA has concerns regarding the sites in the current and future RPZ. There does not appear to be a concern on the FAA's part with the site outside the future RPZ.

Project Delivery Options

A 500kW system is estimated to cost between \$1.2 million and \$2.2 million

COCC has investigated two options for the design, installation and maintenance of the Solar Array Project:

1. COCC would finance, design, install, maintain and retain full ownership of the system.
2. COCC would enter into a Power Purchase Agreement (PPA) with a third party provider. The College would have minimal costs associated with this option. With this option the third party would finance, design, maintain and own the system. COCC would agree to purchase the generated energy at an agreed to price with annual price increases over a certain period of time. (Normally 20years).

The agreed to price, and annual increases, would be less than what the College currently pays Pacific Power for energy and any future Pacific Power rate increases.

It is the recommendation of the College Staff to proceed with the PPA Option. This recommendation is based on a number of issues.

1. The PPA option is legislatively allowed to fulfill the 1.5% Solar Technology Obligation.
2. The PPA Option would allow COCC to use the funds currently budgeted for the obligation for other purposes.
3. The third party provider would be responsible for the maintenance and all upgrades to the system during the life of the project. There should be no need for COCC to hire new or additional staff to maintain the system.
4. Utility cost for the Redmond campus would be less than if the energy was purchased from Pacific Power.

Power Purchase Agreement Investigations by the College to date.

COCC is a member of HGACBuy, a government procurement organization operated by the Houston-Galveston Area Council. This Organization has complemented a contract negotiation with SolarWorld and a select group of SolarWorld's Authorized installers providing of Solar System procurement through the PPA Option.

This membership enables COCC to contract with SolarWorld without the need for COCC issuing a formal Request for proposal for the PPA acquisition.

E2Solar, of Bend, is an authorized installer for SolarWorld. COCC would work directly with E2Solar should the PPA option be pursued.

COCC Staff have discussed the project with representatives of both SolarWorld and E2Solar.

Technology Education Center – Aug 2014 Update

Scope

A 34,000 square foot building to be built on the corner of Veterans Way and Salmon Dr. in Redmond. The building will house technology centered programs which will initially be the Center for Entrepreneurial Excellence and Development, Non-Destructive Testing and Inspection, Digital Arts and Media, and Flexible Technology.

Budget Status

The budget for the overall project is \$12.5 Million. This includes a \$5.7 Million match from the State of Oregon.

Change Order Activity

Minor change order activity this month is detailed in the attached change order log.

Schedule Status

The project started on April 22nd and is on schedule to open for Fall Classes of 2014.

Recent Activity

Temporary Certificate of Occupancy was awarded on 5/29. Substantial completion was awarded on 6/5/14. The contractor is still working on a few punch list items. AV is almost complete. All furniture has been received and installed. Final CofO is hinging on installation of the generator enclosure and some corrections at the right of way work along Airport Way.

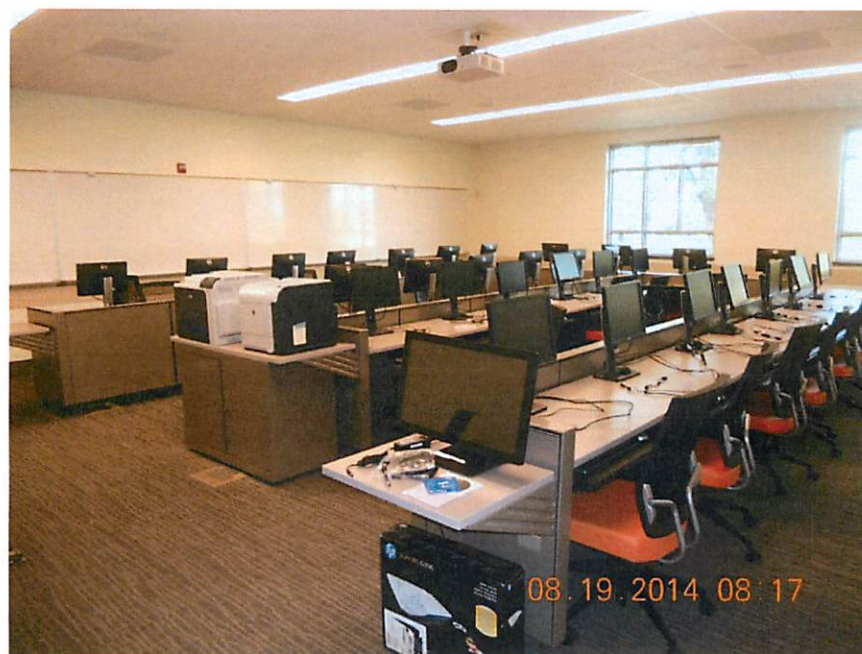
Activity Next Month

Correct issues holding up C of O. Complete project. Open for classes.

Technology Education Center – Aug 2014 Update

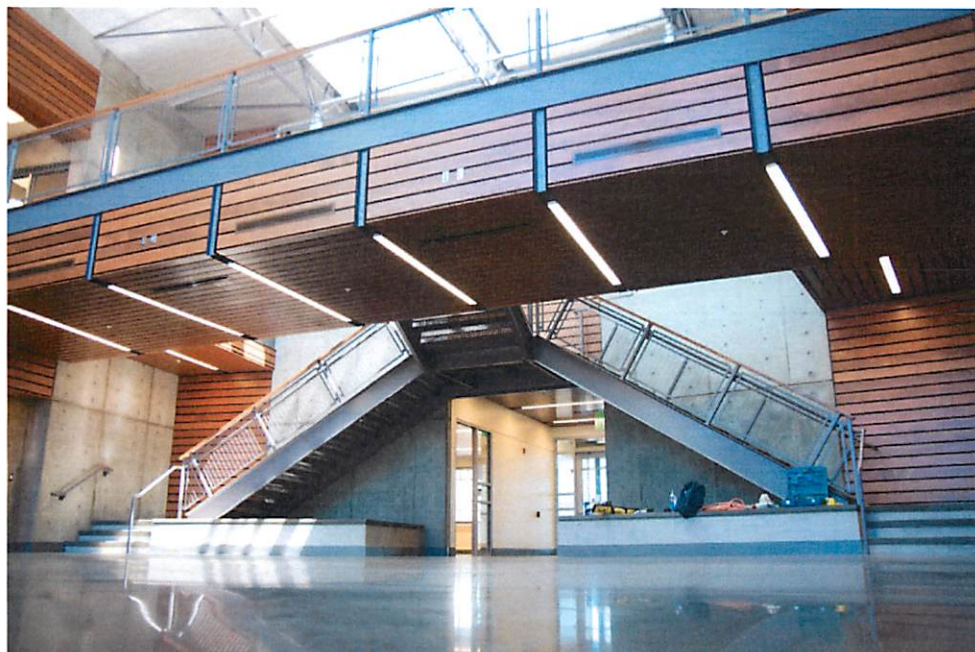


Front Entry from Parking Lot



Computer Lab

Technology Education Center – Aug 2014 Update



Lobby



Lobby

Technology Education Center – Aug 2014 Update

Project Participants

COCC Stakeholder Group

Shirley Metcalf	-	Extended Learning Dean
Matt McCoy	-	VP for Administration
Jerry Schulz	-	Director of Continuing Education
Chris Redgrave	-	Director of MATC
Gene Zinkgraf	-	Director of Construction
Rich Brecke	-	Project Manager
Darren McCrea/Jeff Floyd	-	Construction IT Specialist
Julie Mosier	-	Purchasing Coordinator

Design Team

Don Stevens	-	BBT Architects
Kevin Shaver	-	BBT Architects
Doug Schwartz	-	Froelich Consulting Engineers (Structural)
ML Vidas	-	Vidas Architecture (Earth Advantage Consulting)
Grant Hardgrave	-	Hickman Williams and Associates (Civil)
Marcia Vallier	-	Vallier Design Associates (Landscape)
John Van Bladeren	-	MFIA Inc. (MEP Design)

Contractor Group

Bill Maguire	-	Project Manager, Kirby Nagelhout Construction
Mike Carter, Jr.	-	Project Superintendent, Kirby Nagelhout Construction
Mark Miller	-	General Superintendent, Kirby Nagelhout Construction
Jeff Deswert	-	President, Kirby Nagelhout Construction

Veterinary Tech Remodel at BAC– Aug 2014 Update

Scope

This project entails purchasing the BrightSide Animal Center Event Center and performing some minimal remodel within the building to achieve the Veterinary Tech minimum program needs for a laboratory space. A future phase would add a Lab/Classroom, expanded Pharmacy Lab and a complete Surgery area. Phase 2 will remain on hold until funding is identified.

Budget Status

The project budget, which includes land and building acquisition, is \$486,000.

Change Order Activity

N/A.

Schedule Status

The Vet Tech Lab space will be ready for Fall Quarter of 2014.

Recent Activity

The remodel is complete and with a couple of punchlist items to wrap up. FF&E is being installed.

Activity Next Month

Complete install of FF&E. Project completion.

Veterinary Tech Remodel at BAC– Aug 2014 Update



Pharmacy



Procedure Table

Veterinary Tech Remodel at BAC– Aug 2014 Update



Surgery

Veterinary Tech Remodel at BAC– Aug 2014 Update

Project Participants

COCC Stakeholder Group

Matt McCoy	-	VP for Administration
Shirley Metcalf	-	Interim VP for Instruction
Jenni Newby	-	Instructional Dean
Beth Palmer	-	Interim Veterinary Technician Program Director
Rich Brecke	-	Project Manager
Darren McCrea	-	Construction IT Specialist
Julie Mosier	-	Purchasing Coordinator

Design Team

Scott Steele	-	Steele Associates Architects
Stephen Hockman	-	Steele Associates Architects
Krista Appleby	-	Steele Associates Architects
Summer Oman	-	Steele Associates Architects

Contractor Group

Kevin Link	-	SunWest Builders
Rick Stilson	-	SunWest Builders
David Mata	-	SunWest Builders

**CENTRAL OREGON COMMUNITY COLLEGE
BOARD OF DIRECTORS**

**PRESIDENTIAL SEARCH
SEARCH ADVISORY COMMITTEE & Schedule**

Prepared by: Laura Craska Cooper/Ron Paradis

Background:

In June, the Board approved the Presidential Search Advisory Committee. Since then, one member of the committee withdrew due to moving out of the area, and a replacement has been identified. In addition, we have selected a student to be part of the committee. Attached is the updated committee list for your approval.

Additions: Mike McIntosh: Superintendent, Redmond School District (and a COCC graduate); and Justin Warren: Vice President of Legislative Affairs, Associated Students of Central Oregon Community College (ASCOCC).

Recommendation:

Be It Resolved that the COCC Board of Directors does hereby appoint the members of the 2014-15 Presidential Search Advisory Committee as listed on the attached document.

Dates:

Schedule - as a reminder, here are the key dates for the Search:

- | | |
|---------------------------------------------|--------------|
| - Advertising begins | September 15 |
| - Initial Search Advisory Committee Meeting | September 19 |
| - Target date for applicants due | November 3 |
| - Committee meets, selects semi-finalists | November 20 |
| - Semi-finalist interviews (Skype) | December 4-5 |
| - Board approves finalists | December 17 |
| - Candidate interviews | Late January |
| - Formal announcement | February 11 |

COCC Presidential Search Advisory Committee
Appointed June 11, 2014
Updated September 10, 2014

Rick Allen: Former Mayor of Madras and Jefferson County Commissioner; currently the interim City Manager, City of La Pine; long-time Madras resident and Central Oregon community leader; successful small business owner; has lived in Central Oregon since 1970.

Tom Barry: Professor of Sociology; former President of the COCC Faculty Forum; earned his bachelor's degree in communications from the University of Kansas and his doctoral degree in sociology from Kansas State University. At COCC since 2004.

Laura Craska Cooper: Chair, COCC Board of Directors; attorney with Ball Janik LLP; chair of the board of Housing Works; former law clerk for the United States Court of Appeals, Ninth Circuit; secretary/treasurer of the Prineville Hospital Foundation; resident of Crook County since 1998.

David Dona: Associate Chief Financial Officer at COCC; has worked in financial administration for Reed College, the High Desert Museum, Confederated Tribes of Warm Springs and PricewaterhouseCoopers; taught at COCC as tenured faculty member for five years and part-time instructor since 1992; in his current role since 2007.

Theresa Freihofer: Associate Professor of Business; MBA from Pepperdine University; bachelor's in business economics from UCLA; department chair of business, aviation and culinary; over 15 years' experience as a product development manager and marketer at Mattel Toys and Ertl; at COCC since 2007.

Stephanie Goetsch: Former President of Classified Association of COCC; administrative assistant in Information Technology Services; has lived in Central Oregon for 40 years; graduated from COCC in 1992; enrolled in a master's degree program in education at OSU; at COCC since 2005.

Carol Higginbotham: President of the COCC Faculty Forum; 2014 Faculty Achievement Award recipient; Professor of Chemistry; earned her PhD in Chemistry from Montana State University; at COCC since 1999.

Mike McIntosh: Superintendent, Redmond School District; raised in Redmond and graduated from Redmond High School; associate's degree in forestry from COCC; served as principal at four schools in the Redmond district; superintendent since 2013.

Matt McCoy: Vice President for Administration at COCC, overseeing planning, institutional effectiveness, information technology, campus services, facilities and construction, and

COCC Foundation; J.D. from the University of Arizona; former Counsel to the U.S. Senate Judiciary Committee; at COCC since 1998.

Charley Miller: Member of the COCC Board of Directors since 2007; native of Central Oregon; degrees from Oregon State in industrial engineering and finance; former president of the Bend Chamber of Commerce; president of Miller Lumber; his father, Bill Miller, was a member of the COCC Board in the 1960s.

Vikki Ricks: Member of the COCC Board of Directors since 2013; taught elementary school and served as a reading specialist, in Idaho and Oregon; worked for the Oregon Department of Education on the "Reading First" Team and as a K-3 Literacy Leader; monitored districts for compliance with federal programs and state standards.

Betsy Skovborg: Vice President at Bigfoot Beverages; board member of COCC Foundation; former board member of Bend Chamber of Commerce; her father, Craig Moore, was also on the COCC Foundation Board and he was a member of the COCC Presidential Screening Committee in 2004.

Vickery Viles: Director of the CAP (Career, Academic and Personal counseling) Center; earned her bachelor's degree in art history from Mt. Holyoke College and her master's degree in adult education from OSU; has served in several capacities at COCC, having worked for the college since 1989.

Justin Warren: Vice President of Legislative Affairs, Associated Students of Central Oregon Community College (ASCOCC); 2013 Honors Graduate of Bend Senior High School; double majoring, in business and music; aspires to be a record producer or in radio promotions;

Administrative support: Ron Paradis: Director of College Relations; bachelor's degree in journalism from UO; MBA; previously worked at the University of Oregon, Creighton University (Nebraska), Keene State (NH) College; at COCC since 1991.

Central Oregon Community College
Board of Directors
RESOLUTION

Prepared by: Rick Hayes-Construction Project Manager

A. Action Under Consideration

Award Bid #1463-14 Pioneer and Ponderosa Restroom Remodel Project to Griffin Construction LLC of Prineville, Oregon.

B. Discussion/History

The remodeling of the upstairs non-compliant restroom in Ponderosa and all four restrooms in Pioneer will update these spaces and bring them up to ADA standards. There was one bid received for the project. The project was bid with travertine tile flooring in the Pioneer bathrooms and this product will be replaced with a more appropriate to the space and lesser priced product to save cost and remove a potential lead time issue.

C. Options/Analysis

Accept the bid and award the contract to Griffin Construction LLC for \$289,490.
Not accept the bid from Griffin Construction LLC and re-bid the project.

D. Timing

Approval at this time will enable the contractor to begin work immediately and complete the project by the end of fall term, 2014.

E. Recommendation

Be it resolved that the Board of Directors do hereby accept the bid of Griffin Construction for \$289,490 for the Pioneer and Ponderosa Restroom Remodel Project and direct that a contract be executed.

F. Budget Impact

This is a Bond Funded project so there is no General Fund budgetary impact.